

**FREEDOM OF INFORMATION ACT 2000  
ENVIRONMENTAL INFORMATION REGULATIONS 2004**

**SOUTH TYNESIDE NHS FOUNDATION TRUST RESPONSE TO  
INFORMATION REQUEST**

<b>Date Request Received:</b>	4.8.17	<b>Ref</b>	V1208
<b>Summary:</b> Clinical Service Reviews			
<p>1. A list of all clinical/non clinical staff names involved in the drawing up of the options on the 1<sup>st</sup> phase of the clinical services review and which options they were involved in?</p> <p><b>The following staff groups at South Tyneside NHS Foundation Trust and City Hospitals Sunderland NHS Foundation Trust were involved in discussions around the potential future options in phase one of the clinical service review process:</b></p> <ul style="list-style-type: none"> <li>- <b>Consultants (involved in all options - maternity and gynaecology, urgent and emergency paediatrics and stroke)</b></li> <li>- <b>Doctors (involved in all options - maternity and gynaecology, urgent and emergency paediatrics and stroke)</b></li> <li>- <b>Nurses (involved in all options - maternity and gynaecology, urgent and emergency paediatrics and stroke)</b></li> <li>- <b>Therapy staff (involved in stroke only)</b></li> <li>- <b>Managers (involved in all options - maternity and gynaecology, urgent and emergency paediatrics and stroke)</b></li> <li>- <b>Executive team (involved in all options - maternity and gynaecology, urgent and emergency paediatrics and stroke)</b></li> </ul> <p><b>We are not able to provide individual names for staff that are below director level. The Freedom of Information Act 2000 has a specific exemption under Section 40 for data defined as 'personal data' under the Data Protection Act in order to protect personal data. Director level information is available at <a href="https://www.stft.nhs.uk/about/directors-profiles">https://www.stft.nhs.uk/about/directors-profiles</a>.</b></p> <p>2. A list of all people present including others from different organisations who participated in the drawing up of the options on the 1<sup>st</sup> phase of the clinical services reviews? <b>Please see response above which also applies in answer to this question.</b></p>			

3. Dates, Time and venues of all meetings that have taken place on the drawing up of the options on the 1<sup>st</sup> phase of the clinical services review?

**Stroke CSR Design meetings:**

Weekly meetings held on a Wednesday morning from 11-12, at Sunderland Royal Hospital (SRH), starting March 2016 – July 2016. The meeting turned into a fortnightly meeting once the decision was made to make the temporary change to stroke services in October 2016.

**Stroke discussions at Clinical Service Review Group (CSRG):**

The potential solutions of stroke were also discussed at the CSRG on:

- 8<sup>th</sup> June 2016, 2.30-5.00pm, Sunderland Royal Hospital (SRH)
- 6<sup>th</sup> July 2016, 2.30-5.00pm, South Tyneside District Hospital (STDH)

**Obstetrics and Gynaecology (O&G) CSR Design meetings:**

- 31<sup>st</sup> May 2016, 9.00-11.00, SRH
- 17<sup>th</sup> June 2016, 14.00-16.00, SRH
- 1<sup>st</sup> July, 14.00-16.00, STDH
- 21<sup>st</sup> July 2016, 10.00-11.30, SRH
- 3<sup>rd</sup> August 2016, 15.00-17.00, SRH
- 15<sup>th</sup> August 2016, 14.00-16.00, SRH
- 15<sup>th</sup> September 2016, 10.30-12.30, SRH
- 23<sup>rd</sup> September 2017, 10.00-11.00, STDH
- 29<sup>th</sup> September 2016, 15.00-17.00, SRH

**O&G discussions at CSRG:**

- 7<sup>th</sup> September 2016, 14.30-17.00, STDH
- 5<sup>th</sup> October 2016, 14.30-17.00, SRH

**Paediatrics CSR Design meetings:**

- 18<sup>th</sup> August 2016, SRH, 2-3pm
- 8<sup>th</sup> September 2016, SRH, 2-3pm
- 6<sup>th</sup> October 2016, SRH, 2-3pm
- 3<sup>rd</sup> November 2016, SRH, 2-3pm
- 17<sup>th</sup> November 2016, STDH, 2-3pm
- 1<sup>st</sup> December 2016, SRH, 2-3.30pm
- 15<sup>th</sup> December 2016, STDH, 2-3.30pm
- 20<sup>th</sup> December 2016, SRH, 3-4.30pm

**Paediatrics discussions at CSRG:**

**Also discussion at CSRG on the:**

- **11<sup>th</sup> January 2017, 2.30-5pm, STDH**
- **1<sup>st</sup> February 2017, 2.30-5pm, SRH**
- **1<sup>st</sup> March 2017, 2.30-5pm, STDH**
- **7<sup>th</sup> June 2017, 2.30-5pm, STDH**

**Other Paediatric meetings:**

**There have been a number of other meetings with the Paediatric team at STDH involving a number of directors since the beginning of the year. These are listed below for completeness. All these meetings were held at STDH.**

**9th January 2017**

**A meeting held with Dr Shaz Wahid (Medical Director), Mr Ken Bremner (Chief Executive), Ms Melanie Johnson (Director of Nursing and Patient Experience) in the Board Room at STDH to discuss the Paediatric CSR. All members of the STFT paediatric team were invited.**

**25th January 2017**

**Follow up meeting with the Paediatric consultants at STFT with Dr Shaz Wahid (Medical Director), Mr Ken Bremner (Chief Executive) and Ms Melanie Johnson (Director of Nursing and Patient Experience).**

**26th January 2017**

**A meeting arranged specifically with Consultants following the Paediatric Governance meeting.**

**31st March 2017**

**A meeting held with Dr Shaz Wahid (Medical Director), Paediatric Clinical Director at CHS and the STFT Paediatric Consultants.**

**20th April 2017**

**A meeting held with Mr Peter Sutton (Director of Planning and Business Development) and Paediatric consultants from both STFT and CHS.**

**12th May 2017**

**A meeting held with Mr Peter Sutton (Director of Planning and Business Development), the Paediatric Clinical Director at CHS and the Paediatric Consultants from STFT.**

**4. Copies of meeting invites sent to clinical/non clinical staff inviting them to**

attend meetings to discuss the drawing up of the options for the 1<sup>st</sup> phase of clinical service reviews.

**See above list of meetings.**

5. Copies of attendance sheets at any meetings connected with the 1<sup>st</sup> phase of the clinical services reviews?

**The Trust does not use attendance sheets for meetings. This information is therefore not available to share.**

6. Copies of all minutes/documentation taken on each service area discussions on the drawing up of the options for the 1<sup>st</sup> phase of the clinical service reviews?

**The full pre-consultation business case document, which is 171 pages in total, is available online and brings together several months of discussion and deliberation involving staff, stakeholders and feedback from the wider public. This document is publicly available at:**

**<https://pathtoexcellence.org.uk/wp-content/uploads/2016/11/P2E-PCBC-v2.4-FINAL-1.pdf>**

**Having considered your request for minutes/documentation in relation to these discussions, this it is subject to an exemption. The exemption is Section 36(2)(b)(i,ii) where disclosure 36(2)(b)(i) – would or would be likely to inhibit the free and frank provision of advice, 36 (2)(b)(ii) – inhibit the free and frank exchange of views for the purpose of deliberation. Releasing the information would have a significant prejudicial effect on the Trust’s ability to perform its core statutory functions. As a result, we are refusing your request under section 36 of the Freedom of Information Act 2000.**

**Date response sent:**

**4.9.17**